

## **PEER TEACHING EVALUATION MUSC College of Pharmacy**

**BACKGROUND:** The South Carolina Commission on Higher Education has addressed the importance of peer performance evaluations in out "Best Practices Performance Review System for Faculty" Indicator Guide (p. 92, Sept 2000). Peer evaluation is to be conducted on at least a 3-year cycle for untenured tenure-track faculty; and on at least a 6-year cycle for tenured faculty. In keeping with the philosophy of the American Association for Higher Education (AAHE Bulletin, Nov 1994), peer evaluation of teaching is reviewed as an essential component of such performance evaluation and fosters educational improvement/faculty development. This peer component of teaching evaluations is intended to complement student evaluations, facilitate mentoring of junior faculty, and contribute to documentation of teaching effectiveness for purposes of promotion, tenure and post-tenure review.

### **PROCESS-**

- (1) The 3-yr cycle of peer teaching evaluation for untenured tenure-track faculty is an internal review integrated into our general APT 3-yr evaluation; The 6-yr cycle is a component of post-tenure review, and includes external evaluation of teaching documentation per "Best Practices."
- (2) The instructor under review supplies a list of at least 6 "objective" peers; preferably 3 peers in their immediate field of expertise and 3 outside their field. From this list, the APT Committee selects a 2-person team of evaluators, one person from each "field" category.
- (3) The instructor offers 2-3 specific lecture times (and subject) of choice.
- (4) The team informs the instructor of the lecture selected at least a week in advance.
- (5) Following the lecture, the COP Peer Evaluation Form (page 2) and supporting material, e.g., handouts, syllabus, test, testing service results, are used in a preliminary evaluation.
- (6) The team discusses their finding with the instructor within a week of the observed lecture. During this meeting, student PACE results may be introduced for consideration, but only at the discretion of the instructor.
- (7) The finalized peer evaluation form is offered to the instructor for written comment, the submitted by the team to the department chair prior to annual evaluation and copied to the instructor.

## College of Pharmacy Peer Evaluation Form

Faculty to be evaluated: \_\_\_\_\_ Evaluator: \_\_\_\_\_

Date: \_\_\_\_\_ Setting: \_\_\_\_\_  
(classroom, small group, course name, etc.)

Course: \_\_\_\_\_ Class year: \_\_\_\_\_ Class size: \_\_\_\_\_

**Please comment with regard to the following parameters:**

**Content** (e.g., quality and quantity of material, including handouts, references or reading assignments; appropriateness of level of difficulty / concepts as foundations, relationships between topics, relevancy to objectives; time allotted)

**Presentation/Teaching Method** (e.g., preparation and organization, was method suited to material being taught, quality and quantity of audiovisual aids, presentation/delivery style)

**Interaction** (e.g., ability to elicit and answer questions, act as a facilitator; motivate, intellectually challenge, interest and passion in subject)

**Examination** (e.g., quality of questions, relationship to lecture material, fairness, promptness in returning grades)

**Instructor's comments on back (optional)**